



Day Event Volunteer Instruction Sheet

The purpose of this sheet is to explain appropriate conduct for serving at a one Day Event for Awana Clubs International. The point of events is for the kids to have fun.

The Day Event Volunteer form must be completed and this instruction sheet must be given to and reviewed with these volunteers. Day Event volunteers fill roles such as scorekeepers, line judges and ticket takers. These volunteers assist for a day or half day at ACI sponsored one day events. The volunteer work begins at the start of the event and ends at the end of the event.

- ∇ Remember these kids don't know you and since you are bigger and older, they may already be afraid of you. The entire event situation may be scary to a child. What doesn't seem like a big deal to you may be very traumatic or important to a child.
- ∇ If a child needs instruction, speak calmly to the parent or coach of the child about the situation. If this is not possible, use a firm, gentle voice addressing the "offense" and making eye contact if possible.
- ∇ Private one on one conversation between adults and children is not permitted. All conversations and activities are carried out in public.
- ∇ Never use words, tones or facial expressions that could cause feelings of condemnation or shame in a child about any aspect of their person.
- ∇ If a volunteer must speak to a child, praising and encouraging the child is the best way to communicate.
- ∇ It is inappropriate to touch a child unless a child or others are in immediate danger.
- ∇ Any physical disciplinary contact is inappropriate. A volunteer may not discipline a child that is not their own child.
- ∇ A volunteer may not ask for or accept contact information for a child or teen.

Thank you for your willingness to serve at this Day Event!